

Individual Safe Room Application Documentation Requirements

- ☐ **Photos**
 - ☐ **In Color**
 - ☐ **From North, South, East, West**
 - ☐ **Location must be marked with an X**
 - ☐ **Label with Address and Lat/Long**
- ☐ **Maps**
 - ☐ **Must all be in color**
 - ☐ **Mark location with an X**
 - ☐ **FIRMette (Flood Insurance Rate Map)**
 - ☐ **TOPO (Topographic Map)**
- ☐ **Concurrences**
 - ☐ **SF424**
 - ☐ **SF424D**
- ☐ **Land Ownership Documentation**
 - ☐ **Deed/Tax Record**
- ☐ **Drawings**
 - ☐ **Must be stamped**
 - ☐ **Must be legible**
 - ☐ **Must include ground disturbance**
- ☐ **Proof of licensure of installer**
- ☐ **Quote for all costs individually**